



NEW HANOVER PREPARATORY SCHOOL



OWLETS
APPLICATION FORM
PARTICULARS OF THE CHILD

Surname _____

First Name _____

Date of Birth _____

Residential address of Child

Postal Address of Child

Home Telephone Number _____

Cell Phone Contact (Mother) _____

Cell Phone Contact (Father) _____

Allergic/Medical Conditions _____

Medicines to be Administered _____

Doctors Name _____

Doctors Contact Details _____

Medical Aid Name _____

Medical Aid Number _____



FOSTERING SELF GROWTH IN THE FORMATIVE YEARS
Christian Faith, Sense of Self, Integrity & Sense of Belonging





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APPLICATION FORM PARTICULARS OF THE PARENTS

Mother's Name and Surname _____

Mother's Identity Number _____

Mother's Email Address _____

Father's Name and Surname _____

Father's Identity Number _____

Father's Email Address _____

Marital Status _____

Person Responsible for Paying Fees _____

EMERGENCY CONTACT DETAILS

Name and Address of Person who can be Contacted in Case of an Emergency
(Preferably in Close Proximity to the School)

Name and Surname: _____

Contact Number: _____

Address: _____

LAST SCHOOL ATTENDED (IF APPLICABLE)

Name of School: _____

Signature: _____

Date: _____



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AGREEMENT TO PAY FEES

Child's name: _____

Person responsible for the payment of fees: _____

Email address to which Invoice will be sent: _____

Physical address: _____

Cell number of person responsible for paying fees: _____

Place of employment and contact numbers:

Mother: _____

Father: _____

We hereby agree to pay school fees in arrears before the end of each month for eleven (11) months of the year, from January to November.

We understand that should fees be outstanding our child or children will not be permitted back to **OWLETS** until all outstanding amounts have been settled and failure to do so will result in the matter being passed over to the school debt collector.

NB: Only EFT payments will be accepted into the school bank account. No cash deposits are allowed.

Signed: _____ Date: _____

PHOTO PERMISSION

I give permission for my child's photo to be used in the school's website and on Social media pages or Newspapers, provided his or her name is not printed, and on the understanding that many photos will be group shots taken during the school day, on excursions or at fun school events held during the year.

Child's Name: _____

Parent's Name: _____

Signed: _____ Date: _____



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CONDITIONS OF ACCEPTANCE

1. The school is open to children from the age of 18 months until they are ready to begin Grade RRR, subject to approval by the partners.
2. The educational program will be in accordance with the latest educational practice and be based on a firm Christian foundation.
3. The school opens at 07h15 and closes at 12h30. The school will not be held responsible for children that are left at the school outside of these prescribed hours.

FEES

1. Fees are payable strictly in advance before the 5th of each month.
2. If someone other than the parent/s is responsible for the fees, they will be required to co-sign this document.
3. Should your child not attend school for any reason during the month, there will not be a reduction in fees.
4. Fees are payable for 11 months of the year, January to November.
5. We require 1 term written notice should you wish to withdraw your child from the school.
6. If fees are outstanding, your child will not be able to attend the school.

HEALTH

1. We require a copy of your child's immunization certificate for our records.
2. First Aid will be administered in the case of minor ailments but, should a doctor be required, parents will be notified immediately.
3. NO medication is to be put in a child's suitcase.
It must be HANDED TO A TEACHER for safe keeping so that it can be recorded in the medicine register.

The parents hereby agree to abide by these rules.

I, _____ (Please print name) have read the conditions of acceptance and agree to abide by these conditions

SIGNATURE: _____

DATE: _____



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GENERAL INFORMATION

(Ages 18 months - ±3 years)

The **OWLETS** caters for children from 18 months until the child is able to begin Grade RRR (this could vary by a few months depending on the individual's progress). We concentrate mainly on social skills/interaction and speech and language development. Besides doing a lot of playing outdoors with each other or on their own, they learn basic fine motor and cognitive skills through incidental play and also watching the older children with their busy work times.

As the **OWLETS** mature (from about 2 and a half years to 3 and a half years) a slightly more formal work programme, although it is also presented in a fun, incidental manner, is introduced. More fine motor skills start to be honed as well as a variety of cognitive skills - especially listening skills. Toilet training begins too. We feel it should be a very non-pressured development. We notice (as will parents) when a child starts showing signs of wanting to take their nappy off, we will then gently encourage them, and assist them in going to the toilet. It is very much a patience game and some children will get it faster than others but, in the end, all of them do! Independence to 'go' when necessary (some need reminding a bit more often than others here) is encouraged, with help always close by.

Outdoor play and gross motor development is extremely important in the **OWLETS** programme. In fact, you will usually find us outdoors most of the day, weather permitting.

OWLETS jump on the trampoline, climb all jungle gyms, equipment and anything else "climbable" (or not!). Fantasy play is integral to children developing and growing and these games take the **OWLETS** on extreme adventures to exciting places.

The "developmental leaps" at this age (as with all ages in the preschool years) are quite unbelievable! A child's progress from starting with us at 18 months to even just six months down the line is an incredible sight! Moms and dads always comment on the many positive changes in their children over this period of stimulation in their little lives.

The **OWLETS** learn basic social conformities such as waiting your turn to wash hands, waiting your turn for a toy, not snatching toys away from others, not being allowed to hurt anyone or yourself, to then also being allowed as much freedom of movement and independence as possible.

A child's self-confidence and security develop when they know they have the freedom to explore their own environment safely, knowing that supervision, help and love is always close by if needed.



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